



## **NUTRITIONIST**

### **CHARACTERISTICS OF WORK:**

Incumbents in this class perform entry-level work by implementing and evaluating the nutrition components of a comprehensive public health program in a political subdivision. Duties include individual and group counseling and the preparation of nutrition education tools. Supervision is exercised over lower-level clerical personnel and received from Nutritionists and other food preparation and service staff members in higher-level occupational classes.

### **MINIMUM QUALIFICATIONS:**

These minimum qualifications have been agreed upon by Subject Matter Experts (SME's) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of positions. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

### **EXPERIENCE/EDUCATIONAL REQUIREMENTS:**

#### **Education:**

A Bachelor's Degree from an accredited four-year college or university in community or institutional nutrition, food and nutrition, dietetics, food service management, or home economics education and certification/licensure as required below.

**OR**

#### **Education:**

A Bachelor's Degree from an accredited four-year college or university with completion of the educational curriculum approved by the American Dietetic Association and certification/licensure as required below.

#### **Certification/Licensure Requirements:**

Applicant must possess a valid license as a Dietitian or Nutritionist from the Mississippi State Board of Health.

#### **Documentation Required:**

Applicant must attach a valid copy of his/her license as issued by the Mississippi State Board of Health.

### **PHYSICAL REQUIREMENTS:**

These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

**Sedentary Work:** May occasionally walk or stand and/or occasionally move light objects, materials, etc.

**Vision:** Requires the ability to perceive the nature of objects by the eye.

**Near Acuity:** Clarity of vision at 20 inches or less.

**Midrange:** Clarity of vision at distances of more than 20 inches and less than 20 feet.

**Accommodation:** Ability to adjust focus.

**Speaking/Hearing:** Ability to give and receive information through speaking and listening skills.

**Motor Coordination:** While performing the duties of this job, the incumbent is regularly required to sit. The incumbent is frequently required to use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The incumbent is occasionally required to stand; and walk.

**ESSENTIAL FUNCTIONS:**

**Additional essential functions may be identified and included by the hiring agency. These essential functions include, but are not limited to, the following.**

1. Provides nutritional assessments, counseling, and education to patients/clients.
2. Determines patient/client eligibility for nutrition programs and certifies eligible candidates.
3. Maintains records and reports.
4. Maintains and updates professional knowledge of nutrition and public health.
5. Increases public awareness of proper nutrition and of nutrition programs.
6. Assists in the development, implementation, and evaluation of the district nutrition education plan.

**EXAMPLES OF WORK:**

**Examples of work performed in this classification include, but are not limited to, the following:**

Performs individual and family counseling and group teaching in normal and therapeutic nutrition.

Assists in locating and/or preparing nutrition education tools.

Promotes interest in nutrition and in health to assigned community groups.

Assists in the development and evaluation of specific procedures within the coordinated nutrition plan.

Participates in and assists in planning in-service training of staff at county and project levels.

Prepares reports, plans and records as directed.

Performs related or similar duties as required or assigned.

**INTERVIEW REQUIREMENTS:**

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.